

University of North Bengal

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: HEI-P-U-0579		Name of the HEI: University of North Bengal		Institution Type: State
Year of Establishment: Nov 1962	Mode of Education: Dual Mode	City: Siliguri		District: Darjeeling
Address_1: P.O: North Bengal University		Address_2: Rajarammohanpur		Pin Code: 734013
Email: regnbu@nbu.ac.in		Telephone: 0353-2776331	Fax: 0353-2776313	State: WEST BENGAL
Official Website of HEI: www.nbu.ac.in	Official website for Open & Distance Learning: www.ddenbu.in			

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: Dr Subires Bhattacharyya		Vice Chancellor Email: nbuvc@nbu.ac.in	Vice Chancellor Mobile: 9474781630
Phone (Office): 03532776366	Phone (Residence): 03532776308	Highest Education Qualification: PhD	Experience: 3

Registrar

Name of the Registrar: Dr Dilip Kumar Sarkar		Registrar Email: regnbu@nbu.ac.in	Registrar Mobile: 9434715404
Phone (Office): 03532776331	Phone (Residence): 03532776356	Highest Education Qualification: PhD	Experience: 13

Director of Centre for Distance and Online Education (CDOE)

Name of Director of Centre for Distance and Online Education (CDOE) : Prof Chandanashis Laha		Email Id: claha@rediffmail.com	Mobile No: 9475760623
Highest Education Qualification: PhD		Date of Joining: 23-04-2018	Appointment Letter: View

CIQA

Whether Center for Internal Quality Assurance (CIQA) is established or not : Yes

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 2(f)	Is HEI also recognized under 12 B: Yes
Approval of Statutory Authority: Yes	Copy of relevant page of act allowing HEI to offer the programme in ODL : View

UGC DEB Recognition

Are you recognized by UGC, DEB unde UGC(ODL) Regulations, 2017? *

Yes

If applicable	Upload the supporting documents i.e. Recognition letters			
Yes	2018-19	View (/Uploads/Proposal/recognitionletters2018/HEI-P-U-0579/HEI-P-U-0579_recognitionletters2018_20200930233115.pdf)	Letter No :- 9-3/2018(DEB-III)	Date of UGC recognition letter :- 24-01-2019
Yes	2019-20	View (/Uploads/Proposal/recognitionletters2019/HEI-P-U-0579/HEI-P-U-0579_recognitionletters2019_20200930233115.pdf)	Leter No :- 9-3/2018(DEB-III)	Date of UGC recognition letter :- 24-01-2019

Whether HEI is recognized by UGC, DEB under UGC (Online Courses or Programmes) Regulations, 2018? :-

No

Have you filled CIQA Report for academic year 2018-19? :-

Yes

When was SLM delivered to student for academic year 2019-20*

	Month	Year
Printing Material	2	2019
Audio-Video Material	2	2019
Online Material	2	2019
Compute based Material	2	2019

IGNOU Recognition

Whether HEI was recognised from IGNOU DEC/DEB Prior to UGC (ODL) Regulations, 2017 :-

Yes

From	To	Document
2016	2017	View
2015	2016	View
2014	2015	View
2012	2013	View
2011	2012	View
2010	2011	View
2008	2009	View
2007	2008	View

NAAC Details

Whether accredited by NAAC? :- Yes

Grade :- A

Score :- 3.05

Validity of NAAC :- 01-12-2021

Upload NAAC Document :- [View](#)

Year of assessment of NAAC :- 2016

Whether valid for the academic period January 2021 and onwards :- Yes

NIRF Ranking

Year :- 2018

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2019

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2020

Ranking :- NotApplicable

Upload NIRF Certificate :-

Territorial Jurisdiction

Information regarding Territorial Jurisdiction

Territorial Jurisdiction of HEI as per its Act :- Within State

Copy of Relevant Page to act: Upload :-View

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- Within State

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	17825	10325	Yes
Administrative	1500	4402	2902	Yes
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	17427	12927	Yes
Amenities or other support facilities(Excluding toilets)	1500	7444	5944	Yes
Total built-up area for ODL activities	15000	47098	32098	Yes

Activity Calendar

Academic Year Planner [Programmes under yearly system]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission	NA	NA
2	Assignment Submission (if any)	NA	NA

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
3	Evaluation of Assignment	NA	NA
4	Examination	NA	NA
5	Declaration of Result	NA	NA
6	Re-registration	NA	NA
7	Distribution of SLM	NA	NA
8	Contact Programmes(counselling, Practicals,etc.)	NA	NA

Academic Year Planner [Programmes under Semester System]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission	Jan	Feb	Jul	Aug
2	Assignment Submission (if any)	Jan	Mar	Jul	Sep
3	Evaluation of Assignment	May	May	Nov	Nov
4	Examination	May	Jun	Nov	Dec
5	Declaration of Result	Jun	Jun	Dec	Dec
6	Re-registration	Jul	Aug	Jan	Feb
7	Distribution of SLM	Jan	Feb	Jul	Aug
8	Contact Programmes(counselling, Practicals,etc.)	Apr	Apr	Oct	Oct

Proposed Programmes

Sr No :-1

Name of Programme :-Business Administration/Commerce/ Management/Finance - MASTER OF COMMERCE - Any Other

Programme to be offered in	ODL
Year	2020-21
Level	PG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION

Sr No :-2

Name of Programme :-Business Administration/Commerce/ Management/Finance - MASTER OF BUSINESS ADMINISTRATION - Tourism & Travel

Programme to be offered in	ODL
Year	2020-21
Level	PG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION

Sr No :-3

Name of Programme :-Journalism/ Mass Communication/Media - MASTER OF JOURNALISM - NA

Programme to be offered in	ODL
Year	2020-21
Level	PG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor of Journalism
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION

Sr No :-4

Name of Programme :-Arts/Humanities/Social Sciences - MASTER OF SOCIAL WORK - NA

Programme to be offered in	ODL
Year	2020-21
Level	PG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	DIRECTORATE OF DISTANCE EDUCATION

Additional Information

Sr No :- 1	
Name of Programme :- Arts/Humanities/Social Sciences - Master of Social Work - NA	
Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	64
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	30-12-2019
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	4
No. of Batch passed	1
Sr No :- 2	
Name of Programme :- Journalism/ Mass Communication/Media - Master of Journalism - NA	

Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	64
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	30-12-2019
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	11
No. of Batch passed	9

Sr No :- 3

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Business Administration - Tourism & Travel

Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	80
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	30-12-2019
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	30-12-2019
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	17
No. of Batch passed	14

Sr No :- 4

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Commerce - Any Other

Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	64
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	30-12-2019
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	55
No. of Batch passed	52

Programme Compliance

Sr No :- 1	
Name of Programme :- Arts/Humanities/Social Sciences - Master of Social Work - NA	
Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	15000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	No
Whether any component of the Programme is offered as MOOCs	No
Sr No :- 2	

Name of Programme :- Journalism/ Mass Communication/Media - Master of Journalism - NA

Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	40000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	No
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 3

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Business Administration - Tourism & Travel

Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	70000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	No
Whether any component of the Programme is offered as MOOCs	No
Sr No :- 4	
Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Commerce - Any Other	

Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	15000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	No
Whether any component of the Programme is offered as MOOCs	No

Mode of Evaluation

Sr No :- 1	
Name of Programme :- Arts/Humanities/Social Sciences - Master of Social Work - NA	
Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	25
Percentage of End-Semester(%)	75
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No
Sr No :- 2	

Name of Programme :- Journalism/ Mass Communication/Media - Master of Journalism - NA

Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	25
Percentage of End-Semester(%)	75
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 3**Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Business Administration - Tourism & Travel**

Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	25
Percentage of End-Semester(%)	75
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 4**Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Commerce - Any Other**

Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	25
Percentage of End-Semester(%)	75
Pass or Fail Criteria	40
Pass/Fail Criteria (% Pass Marks)	40
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

PPR (Programme Project Report)

Srno	Name of Progrm	Other Details
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Srno	Name of Program	Other Details			
1	Business Administration/Commerce/Management/Finance - Master of Business Administration - Tourism & Travel	Year	2020-21		
		Date of Approval of PPR	30-12-2019		
		Upload of PPR	View		
		Upload Approval of PPR	View		
		Expected outcome	The objective of the MBA program is to educate and prepare a diverse group of men and women with the knowledge, analytical ability, and management perspectives and skills needed to provide leadership to organisations competing in a world increasingly characterised by diversity in the workforce, rapid technological change, and a fiercely competitive global marketplace.		
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes		
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:			
		Programme's mission & objectives	Yes		
		Relevance of the program with HEI's Mission and Goals	Yes		
		Nature of prospective target group of learners	Yes		
		Instructional Design	Yes		
		Procedure for admissions, curriculum transaction and evaluation	Yes		
		Requirement of the laboratory support and Library Resources	Yes		
		Cost estimate of the programme and the provisions	Yes		
Quality assurance mechanism and expected programme outcomes	Yes				
Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes				

Srno	Name of Program	Other Details	
2	Business Administration/Commerce/Management/Finance - Master of Commerce - Any Other	Year	2020-21
		Date of Approval of PPR	30-12-2019
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The objective of this programme is to equip the learners with necessary conceptual, entrepreneurial and analytical skill required for handling business operations.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes		

Srno	Name of Program	Other Details		
3	Journalism/ Mass Communication/Media - Master of Journalism - NA	Year	2020-21	
		Date of Approval of PPR	30-12-2019	
		Upload of PPR	View	
		Upload Approval of PPR	View	
		Expected outcome	This programme is effective in imparting quality education through flexi-timings. Journalism and Mass Communication helps us to understand how social dynamics provide for newer developments and how various parameters contribute to each and every situation.	
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes	
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
		Programme's mission & objectives	Yes	
		Relevance of the program with HEI's Mission and Goals	Yes	
		Nature of prospective target group of learners	Yes	
		Instructional Design	Yes	
		Procedure for admissions, curriculum transaction and evaluation	Yes	
		Requirement of the laboratory support and Library Resources	Yes	
Cost estimate of the programme and the provisions	Yes			
Quality assurance mechanism and expected programme outcomes	Yes			
Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes			

Srno	Name of Program	Other Details		
4	Arts/Humanities/Social Sciences - Master of Social Work - NA	Year	2020-21	
		Date of Approval of PPR	30-12-2019	
		Upload of PPR	View	
		Upload Approval of PPR	View	
		Expected outcome	The objective of MSW course is to produce qualified professionals, who would bring about the desired social change in our societies. The course aims to acquaint the learners with the various social problems that we often come across by giving them a rigorous work curriculum and to reach the root cause of these problems they also take up an extensive research programme.	
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes	
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
		Programme's mission & objectives	Yes	
		Relevance of the program with HEI's Mission and Goals	Yes	
		Nature of prospective target group of learners	Yes	
		Instructional Design	Yes	
		Procedure for admissions, curriculum transaction and evaluation	Yes	
		Requirement of the laboratory support and Library Resources	Yes	
		Cost estimate of the programme and the provisions	Yes	
Quality assurance mechanism and expected programme outcomes	Yes			
Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes			

SLM (Self Learning Material)

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM																							
1	Business Administration/Commerce/ Management/Finance - Master of Business Administration - Tourism & Travel	<table border="1"> <tr> <td data-bbox="483 142 630 193">Year</td> <td data-bbox="630 142 1013 193">2020-21</td> </tr> <tr> <td data-bbox="483 193 630 1045">Outline of the Syllabus</td> <td data-bbox="630 193 1013 1045">The total marks are 2000; there are 20(twenty) papers; each carrying 100 marks,each semester shall be composed of 5 (five)papers; out of 100 marks in each of thepapers 75 marks are for Written Examinationto be held at the end of each semester and25 marks (15+10) for Assignments (i.e.Internal Assessments) to be submitted as perschedule; in Written Examinations Studentsshall have to answer 2 Essay type questionseach carrying 15 marks, 3 Semi-essay typequestions each carrying 10 marks and 3Short questions each carrying 5 marks.There shall be alternatives to each type; theduration of semester end written examinationshall be 3 (three) hours per paper; theQuestion Pattern, Marks Distribution andCredit Division shall be as follows [Totalcredits= 80 (2000 marks); Writtensexamination= 60 credits (1500 marks);Assignments= 20 credits (500 marks).</td> </tr> <tr> <td data-bbox="483 1045 630 1285">Whether SLM approved by Statutory Authority of HEI</td> <td data-bbox="630 1045 1013 1285">Yes</td> </tr> <tr> <td data-bbox="483 1285 630 1436">Statutory bodies approval upload</td> <td data-bbox="630 1285 1013 1436">View</td> </tr> <tr> <td data-bbox="483 1436 630 1524">When was it prepared</td> <td data-bbox="630 1436 1013 1524">30-12-2019</td> </tr> <tr> <td data-bbox="483 1524 630 1612">Last Updated</td> <td data-bbox="630 1524 1013 1612">30-12-2019</td> </tr> <tr> <td data-bbox="483 1612 630 1793">Name of the faculty who prepared SLM</td> <td data-bbox="630 1612 1013 1793">Suvam Sarmacharjee</td> </tr> <tr> <td data-bbox="483 1793 630 1852">Designation</td> <td data-bbox="630 1793 1013 1852">Assistant Professor</td> </tr> <tr> <td data-bbox="483 1852 630 1911">Department</td> <td data-bbox="630 1852 1013 1911">Directorate of Distance Education</td> </tr> <tr> <td data-bbox="483 1911 630 2062">Reference of Self Learning Material</td> <td data-bbox="630 1911 1013 2062">101</td> </tr> </table>	Year	2020-21	Outline of the Syllabus	The total marks are 2000; there are 20(twenty) papers; each carrying 100 marks,each semester shall be composed of 5 (five)papers; out of 100 marks in each of thepapers 75 marks are for Written Examinationto be held at the end of each semester and25 marks (15+10) for Assignments (i.e.Internal Assessments) to be submitted as perschedule; in Written Examinations Studentsshall have to answer 2 Essay type questionseach carrying 15 marks, 3 Semi-essay typequestions each carrying 10 marks and 3Short questions each carrying 5 marks.There shall be alternatives to each type; theduration of semester end written examinationshall be 3 (three) hours per paper; theQuestion Pattern, Marks Distribution andCredit Division shall be as follows [Totalcredits= 80 (2000 marks); Writtensexamination= 60 credits (1500 marks);Assignments= 20 credits (500 marks).	Whether SLM approved by Statutory Authority of HEI	Yes	Statutory bodies approval upload	View	When was it prepared	30-12-2019	Last Updated	30-12-2019	Name of the faculty who prepared SLM	Suvam Sarmacharjee	Designation	Assistant Professor	Department	Directorate of Distance Education	Reference of Self Learning Material	101	<p data-bbox="1045 142 1214 550">Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p data-bbox="1045 550 1214 709">Curriculum and Pedagogy:- Yes</p> <p data-bbox="1045 709 1214 802">Print Material :-Yes</p> <p data-bbox="1045 802 1214 894">Audio-Video Material :-No</p> <p data-bbox="1045 894 1214 987">Online Material:-No</p> <p data-bbox="1045 987 1214 1096">Computer-based material:-Yes</p> <p data-bbox="1045 1096 1214 1188">Computer Disks:-Yes</p> <p data-bbox="1045 1188 1214 1600">Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p data-bbox="1045 1600 1214 1726">Preparation of Learning Material:-Yes</p> <p data-bbox="1045 1726 1214 1835">Preparedness of Learning Material :-Yes</p>	<table border="1"> <tr> <td data-bbox="1247 142 1409 256">Development of SLM</td> <td data-bbox="1409 142 1507 256">In House Faculty</td> </tr> <tr> <td data-bbox="1247 256 1409 436">Percentage of SLM developed by In- House Faculty</td> <td data-bbox="1409 256 1507 436">70</td> </tr> </table>	Development of SLM	In House Faculty	Percentage of SLM developed by In- House Faculty	70
Year	2020-21																											
Outline of the Syllabus	The total marks are 2000; there are 20(twenty) papers; each carrying 100 marks,each semester shall be composed of 5 (five)papers; out of 100 marks in each of thepapers 75 marks are for Written Examinationto be held at the end of each semester and25 marks (15+10) for Assignments (i.e.Internal Assessments) to be submitted as perschedule; in Written Examinations Studentsshall have to answer 2 Essay type questionseach carrying 15 marks, 3 Semi-essay typequestions each carrying 10 marks and 3Short questions each carrying 5 marks.There shall be alternatives to each type; theduration of semester end written examinationshall be 3 (three) hours per paper; theQuestion Pattern, Marks Distribution andCredit Division shall be as follows [Totalcredits= 80 (2000 marks); Writtensexamination= 60 credits (1500 marks);Assignments= 20 credits (500 marks).																											
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Department	Directorate of Distance Education																											
Reference of Self Learning Material	101																											
Development of SLM	In House Faculty																											
Percentage of SLM developed by In- House Faculty	70																											

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM				
		Upload Sample SLM (Only Content Pages)	View	Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020 1 Year:-Not Applicable 2 Year:-Yes 3 Year:-Not Applicable					
		SLM Url	www.ddenbu.in						
2	Business Administration/Commerce/ Management/Finance - Master of Commerce - Any Other	Year	2020-21	Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020: Curriculum and Pedagogy:- Yes Print Material :-Yes Audio-Video Material :-No Online Material:-Yes Computer-based material:-Yes Computer Disks:-Yes	Development of SLM	In House Faculty			
		Outline of the Syllabus	<p>The total marks are 1600; there are 16(sixteen) papers; each carrying 100 marks,each semester shall be composed of 4 (four)papers; out of 100 marks in each of thepapers 75 marks are for Written Examinationto be held at the end of each semester and25 marks (15+10) for Assignments (i.e.Internal Assessments) to be submitted as perschedule; in Written Examinations Studentsshall have to answer 2 Essay type questionseach carrying 15 marks, 3 Semi-essay typequestions each carrying 10 marks and 3Short questions each carrying 5 marks.There shall be alternatives to each type; theduration of semester end written examinationshall be 3 (three) hours per paper; theQuestion Pattern, Marks Distribution andCredit Division shall be as follows [Totalcredits= 64 (1600 marks); Writtensexamination= 48 credits (1200 marks);Assignments= 16 credits (400 marks).</p>			Percentage of SLM developed by In- House Faculty	70		
		Whether SLM approved by Statutory Authority of HEI	Yes						
		Statutory bodies approval upload	View						

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM						
		When was it prepared	30-12-2019	Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020: Preparation of Learning Material:-Yes Preparedness of Learning Material :-Yes Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020 1 Year:-Not Applicable 2 Year:-Yes 3 Year:-Not Applicable							
Last Updated	30-12-2019	Name of the faculty who prepared SLM	Parijat Nath								
Designation	Assistant Professor	Department	Directorate of Distance Education								
Reference of Self Learning Material	101	Upload Sample SLM (Only Content Pages)	View								
SLM Url	www.ddenbu.in										
		Year	2020-21			Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020: Curriculum and Pedagogy:- Yes Print Material :-Yes	<table border="1"> <tr> <td data-bbox="1247 1388 1409 1507">Development of SLM</td> <td data-bbox="1409 1388 1507 1507">In House Faculty</td> </tr> <tr> <td data-bbox="1247 1507 1409 1682">Percentage of SLM developed by In- House Faculty</td> <td data-bbox="1409 1507 1507 1682">70</td> </tr> </table>	Development of SLM	In House Faculty	Percentage of SLM developed by In- House Faculty	70
Development of SLM	In House Faculty										
Percentage of SLM developed by In- House Faculty	70										
3	Journalism/ Mass Communication/Media - Master of Journalism - NA										

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM
		Outline of the Syllabus	The total marks are 1600; there are 16(sixteen) papers; each carrying 100 marks,each semester shall be composed of 4 (four)papers; out of 100 marks in each of thepapers 75 marks are for Written Examinationto be held at the end of each semester and25 marks (15+10) for Assignments (i.e.Internal Assessments) to be submitted as perschedule; in Written Examinations Studentsshall have to answer 2 Essay type questioneach carrying 15 marks, 3 Semi-essay typequestions each carrying 10 marks and 3Short questions each carrying 5 marks.There shall be alternatives to each type; theduration of semester end written examinationshall be 3 (three) hours per paper; theQuestion Pattern, Marks Distribution andCredit Division shall be as follows [Totalcredits= 64 (1600 marks); Writtensexamination= 48 credits (1200 marks);Assignments= 16 credits (400 marks).	Audio-Video Material :-No Online Material:-Yes Computer-based material:-Yes Computer Disks:-Yes	
Whether SLM approved by Statutory Authority of HEI	Yes	Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020: Preparation of Learning Material:-Yes			
Statutory bodies approval upload	View	Preparedness of Learning Material :-Yes			
When was it prepared	30-12-2019	Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020			
Last Updated	30-12-2019	1 Year:-Not Applicable			
Name of the faculty who prepared SLM	Rohan Prasad	2 Year:-Yes			
Designation	Assistant Professor	3 Year:-Not Applicable			
Department	Directorate of Distance Education				
Reference of Self Learning Material	101				

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM		
		Upload Sample SLM (Only Content Pages)	View				
		SLM Url	www.ddenbu.in				
4	Arts/Humanities/Social Sciences - Master of Social Work - NA	Year	2020-21	<p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Curriculum and Pedagogy:- Yes</p> <p>Print Material :-Yes</p> <p>Audio-Video Material :-No</p> <p>Online Material:-Yes</p> <p>Computer-based material:-Yes</p> <p>Computer Disks:-Yes</p> <p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Preparation of Learning Material:-Yes</p>	Development of SLM	In House Faculty	
Outline of the Syllabus	<p>The total marks are 1600; there are 16(sixteen) papers; each carrying 100 marks,each semester shall be composed of 4 (four)papers; out of 100 marks in each of thepapers 75 marks are for Written Examinationto be held at the end of each semester and25 marks (15+10) for Assignments (i.e.Internal Assessments) to be submitted as perschedule; in Written Examinations Studentsshall have to answer 2 Essay type questionseach carrying 15 marks, 3 Semi-essay typequestions each carrying 10 marks and 3Short questions each carrying 5 marks.There shall be alternatives to each type; theduration of semester end written examinationshall be 3 (three) hours per paper; theQuestion Pattern, Marks Distribution andCredit Division shall be as follows [Totalcredits= 64 (1600 marks); Writtenexamination= 48 credits (1200 marks);Assignments= 16 credits (400 marks).</p>	Whether SLM approved by Statutory Authority of HEI	Percentage of SLM developed by In- House Faculty		70		
Whether SLM approved by Statutory Authority of HEI	Yes	Statutory bodies approval upload	View		Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
When was it prepared	30-12-2019	Last Updated	30-12-2019		Computer-based material:-Yes		
Name of the faculty who prepared SLM	Anjali Sha				Computer Disks:-Yes		
					Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
					Preparation of Learning Material:-Yes		
					Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
					Preparation of Learning Material:-Yes		

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM
		Designation	Assistant Professor	Preparedness of Learning Material :-Yes Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020 1 Year:-Not Applicable 2 Year:-Yes 3 Year:-Not Applicable	
		Department	Directorate of Distance Education		
		Reference of Self Learning Material	101		
		Upload Sample SLM (Only Content Pages)	View		
		SLM Url	www.ddenbu.in		

Examination Centre

Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatio for ODL programme for Upcoming Academic Years

Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatio for ODL programme for Upcoming Academic Years		
1	Yes	UNIVERSITY OF NORTH BENGAL	Raja Rammohunpur, P.O.-N.B.U., Dist- Darjeeling- Siliguri- 734013-West Bengal	The Internal and External Examinations are directly controlled by Controller of Examination of University of North Bengal. The question papers are completely inbound. Unique identification and access have been issued to all learners for learning and assessment process. For setting of Question Papers, impaneled faculty members are assigned directly by the Controller of Examination for different domains. The Controller of Examination has an exclusive penal to accept the question papers whereby he can access the status of question papers. Once the question papers are received by Controller of Examination it goes for moderation of question papers under the supervision of Moderation Committee of the University. All question papers are encrypted and cannot be de-encrypt by any unauthorized person other than Controller of Examination. Question Papers can be visible to learners at the time of examination. Examination strictly gets over within the stipulated time frame and cannot be extended under any circumstance. The examinations are conducted under the strict physical supervisions of an Invigilator. Technology enabled system ensures the fully secure and authenticated examination environment. After verification of Admit Card, learner can start the examination.	Yes	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes
						2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	Yes
						3	Provision of CCTV Cameras	Yes
						4	Provision of Bio-metric attendance	No
						5	Provision of Video recording	Yes

Regional Centre

Srno	Name of Regional Centre	Address of Regional Centre	City	Pin Code	State	Name of the Coordinator/ Counselor	Contact Details of the Coordinator/ Counselor	Email Details of the Coordinator/ Counselor	Qualification of Coordinator/ Counselor	No. of LSCs covered under Regional Centre
1	NONE	NONE	SILIGURI	734013	West Bengal	NONE	9832084080	NIL	NA	0

Learner Support Centre (LSC) details

Srno	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualifications	No. of Co
1	Islampur College , Islampur	Islampur	733202	West Bengal	Government	University of North Bengal	Sri Kajal Ranjan Biswas	03526255088	Post-Graduate	1
2	University B.T. & Evening College , Coochbehar	Coochbehar	736101	West Bengal	Government	University of North Bengal	Dr. S. Chanda	03582222714	PhD	1
3	Saheed Khudiram College , Kamakhyaguri	Alipurduar	736202	West Bengal	Government	University of North Bengal	Sri. Smriti Kanta Barman	03564260419	Post-Graduate	1
4	Falakata College , Falakata	Falakata	735221	West Bengal	Government	University of North Bengal	Dr. Harendra Nath Bhattacharjee	03563260307	PhD	1
5	Gaur Mahavidyalaya , Mangalbari	Malda	732142	West Bengal	Government	University of Gour Banga	Dr. Ashim Kumar Sarkar	03512260547	PhD	1
6	Balurghat College , Balurghat	Balurghat	733101	West Bengal	Government	University of Gour Banga	Dr. Pankaj Kundu	03522271465	PhD	1
7	Ghoom Jorebunglow Degree College , Tiger Hill	Darjeeling	734102	West Bengal	Government	University of North Bengal	Dr. Milan Tamang	03542275130	PhD	1
8	Kurseong College , Dowhill Road	Darjeeling	734203	West Bengal	Government	University of North Bengal	Dr. Samir Bal	03543244243	PhD	1

Human Resources Information

Academic Staff for ODL Programmes

Type of Staff *	No. of Staff Exclusively of ODL*
Head / Professor	1
Associate Professor	0
Assistant Professor	22

Administrative Staff for ODL Programmes

Type of Staff *	Total No. of Staff Exclusively for ODL
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Administrative Staff for ODL Programmes

Type of Staff *	Total No. of Staff Exclusively for ODL
Deputy Registrar	1
Assistant Registrar	1
Section Officer	0
Assistants	5
Computer Operators	3
Class-IV / Mult Tasking Staff	5
Technical / Professional	0
NA	0

Faculty Details for ODL

Srno	Year	Academic Session	Name of Programmes	Faculty			
				Name of faculty	Designation	Phone	Email
1	2020-21	January	Business Administration/Commerce/Management/Finance - Master of Business Administration - Tourism & Travel	Name of faculty	Designation	Phone	Email
				Suvam Sarmacharjee	Assistant Professor	7086626337	suvamasarmacharjee@gmail.com
				Nilanjan Mazumdar	Assistant Professor	9864073443	nilanjan37@gmail.com
2	2020-21	January	Business Administration/Commerce/Management/Finance - Master of Commerce - Any Other	Name of faculty	Designation	Phone	Email
				Parijat Nath	Assistant Professor	9748030707	parijatnath1990@gmail.com
				Soumili Bishnu	Assistant Professor	9749808282	bishnusoumili098@gmail.com
3	2020-21	January	Journalism/ Mass Communication/Media - Master of Journalism - NA	Name of faculty	Designation	Phone	Email
				Sharbani Mondal	Assistant Professor	9002053352	ishasharbani12@gmil.com
				Rohan Prasad	Assistant Professor	7098669090	rohanpd23@gmail.com

Srno	Year	Academic Session	Name of Programmes	Faculty												
4	2020-21	January	Arts/Humanities/Social Sciences - Master of Social Work - NA	<table border="1"> <thead> <tr> <th>Name of faculty</th> <th>Designation</th> <th>Phone</th> <th>Email</th> </tr> </thead> <tbody> <tr> <td>Jhilik Basak</td> <td>Assistant Professor</td> <td>7908371588</td> <td>basakjhilik24@gmail.com</td> </tr> <tr> <td>Anjali Sha</td> <td>Assistant Professor</td> <td>8918378380</td> <td>anjanjalishaglp7@gmail.com</td> </tr> </tbody> </table>	Name of faculty	Designation	Phone	Email	Jhilik Basak	Assistant Professor	7908371588	basakjhilik24@gmail.com	Anjali Sha	Assistant Professor	8918378380	anjanjalishaglp7@gmail.com
				Name of faculty	Designation	Phone	Email									
				Jhilik Basak	Assistant Professor	7908371588	basakjhilik24@gmail.com									
Anjali Sha	Assistant Professor	8918378380	anjanjalishaglp7@gmail.com													

Computerization / Digitization Status

Srno	Activities	Yes / No
1	Student registration / Admission	Yes
2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	Yes
6	Continuous Evaluation	Yes
7	Online Support	Yes

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date
1	NA	NA	NA

Help Desk

<p>Help Desk Address:</p> <p>DIRECTORATE OF DISTANCE EDUCATION, UNIVERSITY OF NORTH BENGAL, P.O. NBU CAMPUS, RAJA RAMMOHANPUR, DIST. DARJEELING, SILIGURI, PIN 734013, WEST BENGALBE</p>	<p>Name of Contact Person:</p> <p>CHIRASREE MAJUMDAR</p>	<p>Designation:</p> <p>Distance Learning Facilitator University</p>
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Phone No: 2580202

Email:
ddedydirector001@gmail.com

Contact
hours for
Help Desk:
10 AM to 5
PM on
working
days

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-

Yes

Learner Support Centre will not be set up under a franchisee agreement in any case. :- Yes

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-

Yes

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-

NA

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-

NA

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :-

NA

Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018. :-

Yes

Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Upload Affidavit as per the prescribed format :- [View](#)

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

- Centre for Internal Quality Assurance (CIQA) in Annexure I
- Conduct of Examination and Minimum Standards for Examination Centres in Annexure II
- Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)
- Human Resource and Infrastructural Requirements in Annexure-IV
- Guidelines on Programme Project Report (PPR) in Annexure-V
- Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI
- Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII
- Learner Support Centres in Annexure-VIII
- Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning
- Learning Platform in Annexure-IX (For ONLINE Programmes)
- Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Submitted Date: 10/15/2020 3:32:42 PM