

**DIRECTORATE OF DISTANCE  
EDUCATION**

**PROGRAMME OF MSW**

**DEPARTMENT OF MSW  
UNIVERSITY OF NORTH BENGAL**

DIRECTORATE OF DISTANCE EDUCATION  
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## **SYLLABUS FOR MSW**

Total Marks – 1600 Marks

There are 16 (Sixteen) papers each carrying 100 marks.

Each semester shall be composed of 4 (four) papers.

Out of 100 marks in each of the papers 75 marks are for written examinations to be held at the end semester and 25 marks for internal Assessment (Assignment 15 marks + 10 marks)

In written examination students shall have to answer two essay type questions each carrying 30 marks out of four one semi long answers of 10 marks out of two and 5 marks will be for answering 5 MCQ.

The duration of examination shall be 3 (Three) hours per paper.

Term end examination in each course of 4 credits would be of three (3) hours duration.

(INTERNAL ASSESSMENT) (Mode of Internal Assessment)

The students shall have to complete two assignment write up of (15+10) marks in each course on any topic from the syllabus. The topic of both shall be notified to the students by the Directorate.

Total credit = 64 (1600 marks)

Written examination = 1200 marks (48 credits)

Assignment = 40 marks (16 credits)

## THE STRUCTURE OF THE COURSE

### SEM – 01

[75+25] = 100, [15+10] = 25 [ASSIGNMENT]

Course / Paper Name	Course / Paper No.
(CORE COURSE) (Compulsory) 1. History and development of social work 2. Dynamics of human behavior and social environment	Course - 101 Course – 102
(SOFT CORE COURSE) (Compulsory) 1. Community development (Rural and urban)	Course – 103
(ELLECTIVE COURSE) (Choose any one) 1. Social welfare Administration 2. State, Political Economy and Governance	Course – 104 Course – 105

### SEM – 02

[75+25] = 100. [15 + 10] = 25 Assignment

Course / Paper Name	Course / Paper No.
(CORE COURSE) (Compulsory) 1. Socio Political Institution and organization 2. Social works with individual and Group	Course - 201 Course – 202
(SOFT CORE COURSE) (Compulsory) 1. Social problems and social policy	Course – 203
(ELLECTIVE COURSE) (Choose any one) 1. Social Actions and social movement 2. Research in social works	Course – 204 Course – 205

**SEM – 03****[75+25] = 100. [15 + 10] = 25 Assignment**

<b>Course / Paper Name</b>	<b>Course / Paper No.</b>
(CORE COURSE) (Compulsory) 1. Socio Justice and Empowerment 2. Social Development	Course – 301 Course – 302
(SOFT CORE COURSE) (Compulsory) 1. Demography and Population Studies	Course – 303
(ELLECTIVE COURSE) (Choose any one) 1. Labour problems and Labour Welfare 2. Man and society	Course – 304 Course - 305

**SEM – 04****[75+25] = 100. [15 + 10] = 25 Assignment**

<b>Course / Paper Name</b>	<b>Course / Paper No.</b>
(CORE COURSE) (Compulsory) 1. Counseling and Social Work Practice 2. Human Right and Social Work Practice	Course – 401 Course – 402
(SOFT CORE COURSE) (Compulsory) 1. Communication and Social Work Practice	Course – 403
(ELLECTIVE COURSE) (Choose any one) 1. Social Work and Disaster Management 2. Occupational Social Work	Course – 404 Course - 405

**SYLLABUS FOR MSW / NBU/ (DDE)**

	<b>COURSE/ PAPER NAME</b>	<b>BLOCKS</b>	<b>UNITS</b>
<b>CORE PAPER (Compulsory)</b>	Paper – 101 History and Development of Social work	Block – 01 Introduction to Social Work	<ol style="list-style-type: none"> <li>1. Meaning objectives scope of social work</li> <li>2. Role and Functions of Social work</li> <li>3. Values, Principles and Philosophy of Social Work</li> <li>4. Historical Development of Social Work</li> <li>5. Social Reformers in Indian Society (Rammohun and Vidyasagar)</li> <li>6. Sarvodaya Movement [Contribution of V.P. Narayana)</li> </ol>
		Block – 2 Social work as a Profession	<ol style="list-style-type: none"> <li>1. Meaning, Elements, scope of Ethics, Professionalization of social work</li> <li>2. Emerging Ideologies of Professional social work in India.</li> <li>3. Social work Functions and Roles of Social Workers</li> <li>4. System and Ecology perspectives.</li> <li>5. Role theory and communication theory.</li> <li>6. Areas of social work practice.</li> </ol>
<b>CORE PAPER (Compulsory)</b>	PAPER – 102 Dynamics of Human Behavior and Social Environment	BLOCK – 1 Under Standing Human Behavior	<ol style="list-style-type: none"> <li>1. Psychology in social work.</li> <li>3. Determination of Human behavior</li> <li>3. Heredity and Environment</li> <li>4. Role of social institutions and groups in shopping human behavior.</li> <li>5. Understanding human behavior</li> <li>6. Life span perspective of human development.</li> </ol>

**SEM – 01**

	<b>COURSE/ PAPER NAME</b>	<b>BLOCKS</b>	<b>UNITS</b>
CORE PAPER (Compulsory)	Paper – 102	Block – 02 Human Growth and Development	<ol style="list-style-type: none"> <li>1. Developmental tasks and hazards during prenatal period infancy, baby hood, childhood, puberty adolescence and adulthood.</li> <li>2. Social, emotional and cognitive development during different stages.</li> <li>3. Meaning of normal and abnormal behavior</li> <li>4. learning</li> <li>5. Emotion</li> <li>6. Motivation</li> </ol>
SOFT CORE PAPER (Compulsory)	PAPER – 103 Community development (Rural and urban)	Block – 1 Understanding Rural Communities	<ol style="list-style-type: none"> <li>1. Rural Communities</li> <li>2. Dynamics of the Rural society</li> <li>3. Agrarian relations and Land Reforms</li> <li>4. Migration</li> <li>5. Structural Inequality and Rural Poverty</li> <li>6. Issues of Livelihood.</li> </ol>
		BLOCK – 2 Rural Community Development	<ol style="list-style-type: none"> <li>1. Rural Community Development – Concept, Nature, Philosophy</li> <li>2. Approaches to Rural Community Development</li> <li>3. Urban Communities</li> <li>4. Historical Formulation of Urbanization.</li> </ol>
			<ol style="list-style-type: none"> <li>5. SLUM</li> <li>6. Urban Planning and Urban Development</li> </ol>
ELECTIVE COURSE	PAPER – 104 Social welfare Administration	BLOCK – 01 Structure of Social Welfare Administration	<ol style="list-style-type: none"> <li>1. N.G.O/GO</li> <li>2. ADMINISTRATIVE STRUCTURE GO (Central/ State / Local Levels)</li> <li>3. Organization and Management of Institutional Welfare Services</li> <li>4. Social Welfare Administration A Group Process.</li> <li>5. Social Policies Needed to</li> </ol>

			<p>understand Administration</p> <p>6. Participants in Administration</p>
		<p>BLOCK -02 Welfare Organisation</p>	<p>1. Social Welfare and Development Organisation</p> <p>2. Social Welfare Administration</p> <p>3. Registration of Welfare Agencies</p> <p>4. Planning and Organizing</p> <p>5. Personal Administration</p> <p>6. Role of Communication in Administration</p>
<p>Elective Course</p>	<p>PAPER-105 State, Political Economy and Governance</p>	<p>BLOCK – 01 State concept Evolution and Context</p>	<p>1. Concept of State Nation</p> <p>2. The Constitution of India</p> <p>3. Understanding State</p> <p>4. Concept of Welfare State</p> <p>5. Basic Economic and Political Concepts</p> <p>6. Contribution of Hobbes Locke and Rousseau-Power, Authority and Political Culture.</p>
		<p>BLOCK -02 Concept of Political Economy</p>	<p>1. Concept Meaning and Relevance of Political Economic</p> <p>2. Bureaucracy</p> <p>3. Contemporary Economic system</p> <p>4. Representative Democracy and Peoples' participation</p> <p>5. Political space and Peoples Movements</p> <p>6. Panchayati Raj Institution</p>

**SEM – 02**

	<b>COURSE/ PAPER NAME</b>	<b>BLOCKS</b>	<b>UNITS</b>
<b>CORE PAPER (Compulsory)</b>	Paper – 201 Socio-Political Institutions and Organization	<b>BLOCK -01</b> Social Institution	<ol style="list-style-type: none"> <li>1. Marriage, Family</li> <li>2. Industrialization and Industrial Development</li> <li>3. Urbanization</li> <li>4. Basic Concepts –State, Power, Authority, Government Rights, Liberty</li> <li>5. Political Parties and Pressure Group</li> <li>6. Political Culture</li> </ol>
		<b>BLOCK – 02</b> Economic Institution	<ol style="list-style-type: none"> <li>1. Concept of Development and Underdevelopment</li> <li>2. Capitalist, Socialist and Mixed Economy</li> <li>3. Planned Economic Development</li> <li>4. Liberalization, Privatization and Globalization</li> <li>5. Social work with Family and Children</li> <li>6. Working with Children in Adoption</li> </ol>
<b>COREPAPER</b>	<b>PAPER – 202</b> Social works with Individual and Groups	<b>BLOCK – 01</b> Nature and Development of Case work as a Tool to work	<ol style="list-style-type: none"> <li>1. Historical Development of case work</li> <li>2. Meaning and Nature of Social Case work</li> <li>3. Basic Case work concept</li> <li>4. Principles of case work practice</li> <li>5. Use of authority</li> <li>6. Components of case work</li> </ol>
		<b>BLOCK – 02</b> Understanding Social Groups	<ol style="list-style-type: none"> <li>1. Social Groups</li> <li>2. Classification of groups</li> <li>3. Social groups and Cultural context</li> <li>4. Historical Development of Group work</li> <li>5. Group Dynamics</li> <li>6. Leadership</li> </ol>



SOFT CORE PAPER COMPULSORY	PAPER – 203 Social Problem and Social Policy	BLOCK - 01 Concept of Social problem	<ol style="list-style-type: none"> <li>1. Social problems with Reference to India</li> <li>2. Family and Domestic Problem</li> <li>3. Persons with Disability</li> <li>4. Aged people, Beggary. Homeless People</li> <li>5. Trafficking of Women</li> <li>6. Prostitution</li> </ol>
		BLOCK – 02 Social Policy	<ol style="list-style-type: none"> <li>1. Social Welfare Policy and Economic Policy</li> <li>2. Social Policy and Constitution Provisions</li> <li>3. Approaches to Social Policy.</li> <li>4. Individual Welfare Model</li> <li>5. Process of Social Policy Formulation</li> <li>6. Evolution of Social Policy</li> </ol>
ELECTIVE COURSE	PAPER -204 Social Actions and Social Movements	BLOCK – 01 Social Action	<ol style="list-style-type: none"> <li>1. Concept and History of Social action and Social Movement</li> <li>2. Social Action as a Method of Social work Intervention</li> <li>3. Strategies Involved in Social action</li> <li>4. Radical Social Work</li> <li>5. Advocacy and Public Interest Litigation</li> <li>6. Saul Alinsky as a Radical Community Organizer</li> </ol>
		BLOCK -02 Social Movement Nature and Origin	<ol style="list-style-type: none"> <li>1. Types of Movements</li> <li>2. Movements Participation and Non-Participation</li> <li>3. Theories of Social Movement</li> <li>4. New Social Movement</li> <li>5. Movement Analysis</li> <li>6. Analysis of Ideology and Approach of Gandhi, Martin Luther king, Frantz Fanon.</li> </ol>
ELLECTIVE COURSE	PAPER – 205 Research in Social Works	BLOCK -01 Research Method for Social Work	<ol style="list-style-type: none"> <li>1. Scientific method Nature and Characteristics</li> <li>2. Social Research and Social work Research</li> </ol>

			<ul style="list-style-type: none"> <li>3. Steps in Research Process</li> <li>4. Types of Research Design</li> <li>5. Sampling Design</li> <li>6. Sources of Data, Methods and Tools of Quantitative Data.</li> </ul>
ELECTIVE COURSE	PAPER – 205 Research in Social Work	BLOCK – 02 Data Collection and Management	<ul style="list-style-type: none"> <li>1. Sources of Data</li> <li>2. Methods and Tools of Data Collection</li> <li>3. Writing Research Reports.</li> <li>4. Basic Statistical Concepts Variables, Data, Population</li> <li>5. Hypothesis</li> <li>6. Process of Statistical Enquiry</li> </ul>

**SEM – 03**

	<b>COURSE/ PAPER NAME</b>	<b>BLOCKS</b>	<b>UNITS</b>
CORE PAPER (Compulsory)	Paper – 301 Social Justice and Empowerment	BLOCK – 01 Social Justice	<ol style="list-style-type: none"> <li>1. Dimension of Justice.</li> <li>2. Manifestations of Social Injustice in the Indian Context.</li> <li>3. Development with Justice</li> <li>4. Constitutional base of Social Justice</li> <li>5. Indian Legal System</li> <li>6. Statutory Bodies – NHRC/ NCW/ NCM/ NC for SC/ ST/ Etc.</li> </ol>
		BLOCK – 02 Law and Social Institution	<ol style="list-style-type: none"> <li>1. Personal Law Relating to Marriage, Succession Adoption</li> <li>2. Special Marriage Act. 1956.</li> <li>3. Domestic Violence Act. 2005</li> <li>4. Marginalized Groups in the Indian Society (i) OBC (ii) Dalits (iii) Tribal's (iv) Minorities.</li> <li>5. Empowerment Concepts Forms, Tools.</li> <li>6. Models of Social Empowerment</li> </ol>
CORE PAPER COMPUOSORY	PAPER – 302 Social Development	BLOCK -01 Social Development Meaning and Concept	<ol style="list-style-type: none"> <li>1. Content of Social Development</li> <li>2. Social Economic Formations- Feudalism, Capitalism, Socialism, Communism</li> <li>3. Concept of First Second, Third and Fourth World</li> <li>4. Classical Marxist.</li> <li>5. Eradication of Inequality</li> <li>6. Poverty</li> </ol>
		BLOCK -02 Development Strategy and Intervention	<ol style="list-style-type: none"> <li>1. Role of State and Civil Society</li> <li>2. Human Development and Sustainable Development</li> <li>3. Alternative Development Strategies</li> <li>4. Impact of privatization</li> <li>5. Impact of Women – Unemployment, Migration, Un-</li> </ol>

			organized Sector. Impact of Globalization on Indian Society.
<b>SOFT CORE COURSE COMPULSORY</b>	<b>PAPER – 303</b> Demography and Population Studies	<b>BLOCK-01</b> Demography and Population	<ol style="list-style-type: none"> <li>1. Meaning and Sources of Demography</li> <li>2. Determinants of Population Growth</li> <li>3. Fertility, Mortality and Migration</li> <li>4. Factors Affecting Fertility.</li> <li>5. Population Theory of Malthus, Marx</li> <li>6. Composition and Distribution of Indian Population</li> </ol>
		<b>BLOCK – 02</b> Characteristics of Indian Population	<ol style="list-style-type: none"> <li>1. Population Growth</li> <li>2. Population Explosion - a Constraint on National Development</li> <li>3. Impediments Caused Due to Population Explosion in the Economy</li> <li>4. Population Growth and Population Policy</li> <li>5. Family Planning in India</li> <li>6. Population Education.</li> </ol>
<b>ELLECTIVE COURSE</b>	<b>PAPER – 304</b> Labour Problems and Labour Welfare	<b>BLOCK – 01</b> Concept of Labour Problems	<ol style="list-style-type: none"> <li>1. Historical Background of Labour Legislation in India.</li> <li>2. Meaning and Scope of Labour Welfare</li> <li>3. Labour Welfare Legislation</li> <li>4. Factories Act 1948.</li> <li>5. Industrial Disputes Act 1947.</li> <li>6. Trade Union Act-1926.</li> </ol>
		<b>BLOCK – 02</b> Role of Social Workers in the Areas of Industrial Unrest	<ol style="list-style-type: none"> <li>1. Minimum Wages Act – 1948</li> <li>2. Workmen’s Compensation Act-1923.</li> <li>3. Social Work in Industrial Setting.</li> <li>4. Workers’ participation in Management</li> <li>5. Collective Bargaining</li> <li>6. Industrial Relations</li> </ol>
<b>ELECTIVE</b>	<b>PAPER-305</b>	<b>BLOCK – 01</b>	1. Social Structure

COURSE	Man and Society	Society as a System of Relationship	<ol style="list-style-type: none"> <li>2. The process of socialization Meaning</li> <li>3. Process and Agency</li> <li>4. Culture and Personality</li> <li>5. Social Status and Role</li> <li>6. Social Change</li> </ol>
		BLOCK -02 Social Change Process in India	<ol style="list-style-type: none"> <li>1. Sanskritization, Westernization, Secularization</li> <li>2. Social Control</li> <li>3. Social Differentiation and Social Stratification</li> <li>4. Social Processes</li> <li>5. Co-operation and Conflict Meaning</li> <li>6. Theories of Society.</li> </ol>

#### SEM - 04

	<b>COURSE/ PAPER NAME</b>	<b>BLOCKS</b>	<b>UNITS</b>
CORE PAPER (Compulsory)	PAPER -401 Counseling and Social work Practices	BLOCK – 01 Counselling	<ol style="list-style-type: none"> <li>1. Meaning Definition Goals and Objectives</li> <li>2. Basic Principles of Counseling</li> <li>3. Counseling Process – Stages of Counseling</li> <li>4. Individual Counselling</li> <li>5. Voluntary and Non Voluntary Counselling</li> <li>6. Expectations and Behaviour</li> </ol>
		BLOCK – 02 Counselling for Groups	<ol style="list-style-type: none"> <li>1. Meaning and Importance</li> <li>2. Process Advantages and Disadvantages</li> <li>3. Approaches to Counselling</li> <li>4. Person Centered</li> <li>5. Behavioural Approaches</li> <li>6. Existential Approach</li> </ol>
CORE PAPER (Compulsory)	PAPER – 402 Human Rights and Social Work	BLOCK – 01 Human Rights	<ol style="list-style-type: none"> <li>1. Concept and Meaning</li> <li>2. Historical Development of the Concept of Human Rights.</li> </ol>

	Practice		<p>3. Theories and Philosophy of Human rights.</p> <p>4. The Universal Declaration of Human Rights 1948</p> <p>5. International Covenant on Civil and Political Right</p> <p>6. Declaration of the Rights of the Child and Convention on the Rights of the Child</p>
		BLOCK – 02 Human Rights in Indian Context	<p>1. Human Rights – Concern and Evolution</p> <p>2. Human Rights and Vulnerable Constituencies</p> <p>3. Indigenous Population</p> <p>4. Human right Issues under Globalization</p> <p>5. Code or Ethics of Social Work and Protection of Human Rights</p> <p>6. Social Work Practice with Victims of Human Rights Violation.</p>
SOFT CORE COURSE (Compulsory)	PAPER – 403 Communication and Social Work Practice	BLOCK – 01 Meaning and Concept of Communication	<p>1. Meaning, Components, Steps, Methods</p> <p>2. Factors in Communication</p> <p>3. Communication Process and Network</p> <p>4. Factors Effective Communication</p> <p>5. Communication Patterns and Forms</p> <p>6. Principles of Communication</p>
SOFT CORE COURSE (Compulsory)	PAPER – 403 Communication and Social work Practice	BLOCK – 02 Barriers in Communication	<p>1. Meaning, Methods of Overcome Barriers</p> <p>2. Reasons for Overcoming Barriers</p> <p>3. Making Communication more Effective</p> <p>4. Public Relations and Cries Management</p> <p>5. Media Scene in Indian</p> <p>6. Forms of Effectively Communication Social issues among Masses.</p>
ELLECTIVE COURSE	PAPER – 404 Social work and	BLOCK -01 Disaster	<p>1. Disaster Related concepts and Definition</p>

	Disaster Management	Vulnerability and Risk	<ol style="list-style-type: none"> <li>2. Impact of Disasters</li> <li>3. Hazard, Risk and Vulnerability to Natural and Manmade Disaster</li> <li>4. Disaster Management Cycle</li> <li>5. Global issues and Initiatives</li> <li>6. Disaster Management Policy and Programme in India</li> </ol>
		<p>BLOCK -023</p> <p>Post Disaster Intervention</p>	<ol style="list-style-type: none"> <li>1. Co-ordination Search and Rescue.</li> <li>2. Contingency Planning</li> <li>3. Rapid Health Assessment</li> <li>4. Restoration and Rehabilitation</li> <li>5. Compensation and Related issues in Disaster Management</li> <li>6. Mental Health Consequences of Disaster</li> </ol>
ELLECTIVE COURSE	PAPER – 405 Occupational Social Work	BLOCK – 01 Work and Workers Profile	<ol style="list-style-type: none"> <li>1. History of Social work and Scope, Principles and Components</li> <li>2. Changing Profile of Social work Force in Organized and Unorganized Sector</li> <li>3. State, Political Economy and Work Force</li> <li>4. Concept of Work</li> <li>5. Problems Affecting Work Life</li> <li>6. Social Life of Workers.</li> </ol>
		<p>BLOCK – 02</p> <p>Welfare Measures and Social Response</p>	<ol style="list-style-type: none"> <li>1. Labour Welfare in a Welfare State</li> <li>2. Statutory and Non Statutory Welfare Measures</li> <li>3. Employee Assistance Programmes</li> <li>4. Issues and Concerns of Construction Workers Agricultural Workers.</li> <li>5. Unionization of Workers</li> <li>6. Special issues and Concerns of Women Employees.</li> </ol>