

# UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with Grade B++

ANNEXURE-3

Prof. (Dr.) Pranab Ghosh  
Registrar (Officiating)  
Raja Rammohunpur  
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Ref. No. /R-2022


Dated: 02.09.2022

## UNDERTAKING CUM DECLARATION

I, Prof. (Dr.) Pranab Ghosh, Registrar Officiating, University of North Bengal do hereby undertake that, as per guidelines of the UGC (ODL Programmes and Online Programmes) Regulations, 2020, the administrative works are redistributed among the engaged staff and officials of the administration at Head Quarters of DDE, NBU (up to 5,000 students), as cited in the table below. The service terms and conditions will be the same as at the time of the appointment of the said posts by the university.

Sl. No.	Designation	Redistribution of administrative works as per guidelines of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Requirement of administrative staff as per guidelines of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Status of administrative staff as per guidelines of UGC (ODL Programmes and Online Programmes) Regulations, 2020
1	Deputy Director	Deputy Registrar	01	01
2	Assistant Director	Assistant Registrar	01	01
3	Distance Learning Facilitator	Section Officer	01	01
4	Accountant	Accountant	00	01
5	Office Assistant cum Computer Operator	Computer Operator	02	02
6	Office Assistant	Assistant	02	04
7	Office Attendant	Multitasking staff	02	04
8	Sweeper	Sweeper	00	01
<b>Total</b>			<b>09</b>	<b>15</b>

Date: 02.09.2022  
Place: DDE, NBU

  
Prof. (Dr.) Pranab Ghosh  
Registrar (Officiating)  
Registrar (Officiating)  
University of North Bengal