



**UNIVERSITY OF NORTH BENGAL**  
**OFFICE OF THE REGISTRAR**

No. /R-18  
3337

Date : 02.08.2018  
03

Resolution(s) of the Executive Council Meeting dated : 12.07.2018

[Item No. 30(xlii)]

Appended below is / are the resolution(s) of the authority, as noted above, for information and necessary action:

**Item No.: 30(xlii)**

To report that the Hon'ble Vice-Chancellor has approved the updated Regulations for the DDE and replaced the Old DDE (14 nos.) and Clause 2.1 of PG (Regular) CBCS Regulations for the obtainance of the validity and legality of the programmes of the DDE, NBU.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

*[Signature]*  
Registrar

In communication to the Director, DDE, NBU for necessary action

Encl: Original Papers

1. Copy (except Register) for Director.
  2. By Director to circulate EC resolution and Regulations among all concerned immediately.
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## REGULATIONS RELATING TO DISTANCE EDUCATION COURSES

### 1. **Short Title, Application and Commencement:**

- 1.1 These regulations shall be called the Regulations relating to Distance Education courses of the University of North Bengal.
- 1.2 There shall be a Directorate of Distance Education in the university to conduct graduate and post-graduate courses. The objective is to widen the base of higher education among learners who do not get opportunities to avail such education in the formal sector by admission as regular students in college/ university.
- 1.3 They shall apply from the academic session 2018-19 to all programmes under Directorate of Distance Education.
- 1.4 They shall come into force from the date of their acceptance by the Executive Council.

### 2. **Administration:**

- 2.1 **Director:** There shall be one Director, equivalent to the rank of a Professor, who shall directly report to the Vice-Chancellor and he/she shall be responsible for academic and administrative management of the Directorate.
- 2.2 **Teachers and Administrative staff:** Strength and qualification of the teachers and administrative staff shall be decided following the guidelines of the UGC DEB and their duties and responsibilities shall be prescribed by the University.
- 2.3 **Teaching learning strategies:** The policy of admission, development of curriculum, delivery system and mechanism for evaluation shall be decided by the provisions detailed in these Regulations.
- 2.4 **Standing committee:**
  - A standing committee under the chairmanship of the Vice-Chancellor shall be constituted for the efficient management of the Directorate.
  - Members of the Standing Committee: Maximum two nominated whole-time teachers of concerned University Departments, one Principal of Affiliated College nominated by the Vice-Chancellor and the administrative staffs in the pay scales equivalent to that of lecturer and above belonging to the Directorate shall be the members of the Standing Committee. In addition to the above the Vice-Chancellor may also nominate 4 members with knowledge and experience of ODL system.
  - Ordinarily the term of office of each nominated member shall be two years.
  - Provided that the Standing Committee shall include the Deans of the Faculty Councils and Director, IQAC and the concerned Heads of the P.G. departments.
  - The Director shall be the Convener of the Committee.
  - Subject to the general supervision and control of the Vice-chancellor, the Standing Committee shall have the following powers and functions:-
    - To identify the academic areas which need to be strengthened and recommend suitable measures in this regard.
    - To ensure proper utilization of physical, human and financial resources.
    - To make proposal for inclusion in the budget.
    - To suggest rules relating to the courses of studies, discipline, and all administrative matters.
    - To consider any other matter regarding activities of the Directorate of any such matter as may be referred to it by appropriate authorities.
    - To frame rules and procedures for its working with the approval of the Vice-chancellor.
  - The Committee shall ordinarily meet once in the three months provided that the Directorate may call, with the approval of the Vice-Chancellor, a meeting of the Committee whenever he deems fit

*Ques*

**10.16 GRADE CARD:**

The University under its seal shall issue to the students a grade card on completion of each Semester, which shall contain the following information:

- Name of University.
- Title of undergraduate/Post Graduate Programme.
- Number of Semester.
- Name and Register Number of student.
- Code number, Title and Credits of each course registered in the Semester.
- Consolidated Grade, grade point, letter grade and Credit point in each course opted in each Semester.
- The total credits, total credit points and SGPA in the Semester

Details of the audited courses, if any, taken in the Semester.

**10.16.1** The Overall Grade Card issued at the end of the final Semester shall contain the details of all courses taken during the entire programme including those taken over and above the prescribed minimum credits for obtaining the degree. Apart from CGPA of the programme, the cumulative grades obtained for Core, Common, Complementary, and Open Courses and the grades obtained for additional courses shall be shown separately in the overall grade card.

**10.16.2** The territorial Jurisdiction of DDE NBU for offering any programme shall be West Bengal.

**10.16.3** DDE NBU shall not offer any programme through franchise of any kind.


**10.17 TRANSITORY PROVISION:**

Notwithstanding anything contained in these regulations, the Vice-Chancellor shall have the power to provide by order that these regulations shall be applied to any programme with such modifications as may be necessary.

**10.18 REPEAL:**

In the case of any inconsistency between the existing regulations and these regulations in their application to any course offered under DDE NBU, the latter shall prevail.

**11.** In any matter not covered by this Regulations the Vice chancellor shall have the authority to issue orders not inconsistent with the Act, Statutes and Ordinances of the University.

  
Registrar  
University of North Bengal



# UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with Grade A

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## TO WHOM IT MAY CONCERN

This is to certify that the Directorate of Distance Education is the only ODL Institution of North Bengal University and functions under the territorial limits within the State of West Bengal as per Section 5(2) of NBU Act, 1981.

01.10.2020

Registrar

North Bengal University

Registrar

University of North Bengal

