

**B.A Semester- IV (2018-2019)**  
**Assignment**  
**Course – LCC-2**  
**Subject – English Paper- II**  
**Total Marks – 20**

**GROUP-A**

Answer any one of the following questions: (1000 Words)

[12 Marks]

a) Write an advertisement on any one of the following situations:

i. You have set up a new coffee shop in your locality. You need to hire two assistants to run the coffee shop- a cook and an attendant. Write two different advertisements for the purpose using not more than 30 words in each case. Do not forget to give a title to your advertisements for staff requirement, mention the working hours and the proposed salary, besides other necessary details.

ii. You are about to apply for a job at a school as a teacher. Frame a resume/CV for the purpose of apply.

**GROUP B**

Answer any one of the following questions :

[8 Marks]

a) You are the general secretary of your club. Your club is going to organise a clothes and food distribution programme for the needy, old aged people of your area. Write a general notice mentioning the purpose and requesting all people in your locality to donate food and clothes for the needy, old aged people. Mention the place where the donation can be made, the date, place and time of the programme, besides other necessary details.

b) You are the manager of a company that organises educational camp for students. Write an advertisement about your latest educational programme and inviting applications for the same. Do not forget to mention the highlights of the programme and also the cost of the programme, besides other details.